



Bharat Petroleum Corporation Limited
Supply Chain (Lubricants)
Mumbai

Vendor Data For Registration

| | | | |
|---|--|-------------------|-------------------|
| 1 | Registered Name of the Firm | | |
| 2 | Legal Status of the firm - Proprietor / Partnership / Public / Private. | | |
| 3 | Year of Establishment Registration date Registration No 1) Under Companies Act 2) Small Scale Industries Act 3) D.G.T.D. | | |
| 4 | HO / Registered Office | | |
| | - Contact Person | | |
| | - Address | | |
| | - Phone No. (office) | | |
| | - Phone No. (Residence) | | |
| | - Mobile No. | | |
| | - Fax No. | | |
| | - E Mail | | |
| 5 | Address of the Factory Please give location wise-details , if more than one. | Location 1 | Location 2 |
| | Contact Person | | |
| | Phone Number | | |
| | Fax Number | | |
| | E Mail | | |

| | | |
|-----------|--|---|
| 6 | Year of Commencement of Production | |
| 7 | Capital Investment | |
| 8 | Details of Past Performance : Annual Turnover (Rs. Crores) & Qty of material processed (MT) | |
| | Year | Annual Turnover: Rs. Cr. Material processed : MT |
| | 2004-2005 | |
| | 2003-2004 | |
| | 2002-2003 | |
| 9 | Financial Position | |
| | - Name of Bankers | |
| | - BG Limit | |
| | - Fund based limits with Banks | |
| | - Proposed Funds & source | |
| 10 | Income tax Details [Attach sheet if required] | |
| | - PAN No. | |
| | - Last Assessment Order - year | |
| 11 | Sales Tax Registration Details | |
| | 1. S T No. | |
| | 2. CST No. | |
| | 3. VAT No. | |
| 12 | Details of the facilities available at your plant. | |
| | - Machinery Installed | (Please attach separate list giving full list of machinery) |
| | - QA/QC Lab & Testing Facilities | (Please provide details of QC system and procedure followed in your unit) |
| | - Quality Policy / System if any (ISO or similar) | |
| | - Have you received any quality system certification? | Yes / No (If yes, please attach the certificate copy) |
| 13 | No. of Persons Employed | Factory- Office- |
| 14 | Associate Companies [Attach sheet if required] | |
| | - Name | |
| | - Address | |
| | - Contact Person | |
| | - Telephone No. | |

| | | |
|--|--|--|
| | - Fax No. | |
| | - E Mail | |
| 15 | Sources of Raw Material (Name & Location) | |
| 16 | Annual Production Capacity Please give item-wise break up in separate sheet. | |
| 17 | Power Availability (HP) | |
| 18 | Mention total area of storage shed for Raw materials and finished products: | Raw material: Finished goods |
| 19 | Are you supplying to IOC/ HPC/ Castrol / BSL or any other oil company? | Yes/No (If Yes, Please mention the following) 1) Details of Current Contract: 2) Total Quantity: 3) Value of latest contract: 4) Period of Contract 5) Vendor ratings for past 3 years (enclose copies) |
| 20 | Please specify the Licences applicable / obtained for your unit (copies to be enclosed) | |
| Please provide references of at least three customers served in the states that you are quoting for. | | |
| 21 | Customer Reference | |
| (a) | - Name | |
| | - Address | |
| | - Contact Person | |
| | - Telephone No. | |
| | - Fax No. | |
| | - E Mail | |
| | - Approximate billing range | |
| | - Year from which the customer is being serviced | |

| | | |
|------------|--|--|
| 21 | Customer Reference | |
| (b) | - Name | |
| | - Address | |
| | - Contact Person | |
| | - Telephone No. | |
| | - Fax No. | |
| | - E Mail | |
| | - Approximate billing range | |
| | - Year from which the customer is being serviced | |
| 21 | Customer Reference | |
| (c) | - Name | |
| | - Address | |
| | - Contact Person | |
| | - Telephone No. | |
| | - Fax No. | |
| | - E Mail | |
| | - Approximate billing range | |
| | - Year from which the customer is being serviced | |

I certify that the above information are correct.

Signature & seal of the authorized person

Name :

Place :

Date :

For BPCL use only.

Eligibility criteria for Greases/compounds supplier

1. Kettles: Vendor shall have a spare capacity to process more than 750 MTs of greases/compounds per month.
2. Quality control equipments: The vendor should have the following testing equipment for testing of different greases:

| SI.No. | Tests | Test Method (ASTM) |
|--------|---------------------------------------|--------------------|
| 1) | Worked Penetration, 60X, and 100,000X | D 217 |
| 2) | Dropping Point | D 566 / 2265 |
| 3) | Roll Stability | D 1831 |
| 4) | Oil Separation during storage | D 1742 |
| 5) | Oil Separation at 100°C | D 6184 |
| 6) | Copper Corrosion | D 4048 |
| 7) | Wheel Bearing test | D 1263 |
| 8) | Water washout | D 1264 |
| 9) | Oxidation Stability | D 942 |
| 10) | Rust test | D 1743 |
| 11) | Emcor Rust test | D 6138 |
| 12) | Four ball test | D 2266 / 2596 |

3. Warehouse : sufficient covered, dust-free space to store finished goods minimum qty: Barrels and casks – 500, cartons – 3000 and pails - 2000
4. Tanks and storage space for storing raw material for at least 30 days of production requirement at the vendor's plant.
5. FIFO system for input / output material.
6. Adequate HSE (Health, Safety and Environment) policy and its implementation.
7. The manufacturing unit of the vendor shall be within 250 km radius of our Mumbai or Chennai or Calcutta or Delhi plants. All operations shall be in one location and not scattered at different units / locations.
8. Should have processed at least 5000 MT /year of greases and compounds in the past 2 years.
9. The unit should have valid licenses and approvals required as per law and shall conform to applicable rules & regulations.
10. The vendor shall be ready to submit copies of PAN certificates, copies of balance sheet and other documents as the corporation may require for assessment.

Note: Corporation reserves the right to reject applications which are incomplete or not meeting the specified criteria.
